

WEST MILFORD TOWNSHIP BOARD OF EDUCATION
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**BOARD OF EDUCATION
 MINUTES
 WORKSHOP/SPECIAL ACTION MEETING
 JANUARY 18, 2022**

Mrs. Teresa Dwyer, Board Vice President, called to order the Workshop/Special Action Meeting of the Board of Education at 7:01 p.m., in the Westbrook School Media Center. She asked for a moment of silence, led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to silence or turn off their cell phones and note the locations of the emergency exits.

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, Cablevision of Warwick and West Milford TV77; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mr. Stillman	Present	Mrs. Dwyer	Present	Mrs. O'Brien	Absent
Mr. Conklin	Present	Mrs. Lockwood	Present	Mr. Guarino	Present
Mrs. Stephenson	Absent	Mrs. Romeo	Present	Mrs. Van Dyk	Absent

ADMINISTRATION	POSITION	ATTENDANCE
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present

There were approximately 3 members of the public in attendance.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Dr. Anemone spoke about new protocols from the New Jersey Department of Health, which are consistent with the recent changes to the CDC guidelines. Notices were sent out to parents and staff members outlining the changes to the isolating and quarantine guidelines. Specifically, the ten (10) days of quarantine or isolation is now five (5) days. This should help our staffing issues and improve student attendance.
- Dr. Anemone spoke about January being Board of Education Recognition Month. There is a resolution on the Agenda this evening that will be read under New Business. Dr. Anemone thanked the Board members on behalf of the administration, the staff, the students, and the community for all of the time and effort they put into serving on the Board, and noted their service is very much appreciated.

VII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/
Business Administrator

The following minutes were presented for anticipated action at the Budget/Ethics/Regular Meeting of January 25, 2022:

- December 14, 2021 Workshop/Regular Meeting
- December 14, 2021 Executive Session

VIII. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk

No report.

IX. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public for the purpose of addressing resolutions on this agenda only. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during this public comment period are asked to address topics listed in the agenda. All speakers are asked to sign the register provided and to give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments.

IX. PUBLIC COMMENT - AGENDA ITEMS - Continued

Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mr. Stillman, seconded by Mr. Guarino, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

X. MOTION BY MRS. ROMEO, SECONDED BY MR. GUARINO, TO ADOPT THE AGENDA, AS PRESENTED AND AMENDED.

VOICE VOTE: All in Favor. MOTION PASSED.

SPECIAL ACTION

XI. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Romeo, seconded by Mr. Conklin, to approve the following agenda item #1:

1. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff, at the mileage rate established by the Board. (Documentation provided electronically.)

ROLL CALL FOR ITEM #1:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mrs. Lockwood	Yes	Mrs. Romeo	Yes
Mrs. Stephenson	Absent	Mrs. O'Brien	Absent	Mr. Conklin	Yes
Mr. Guarino	Yes	Mr. Stillman	Yes	Mrs. Van Dyk	Absent

The **MOTION PASSED.**

SPECIAL ACTION

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Raymond Guarino, Chairperson

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mr. Guarino, seconded by Mr. Conklin, to approve the following agenda items #1 through #25:

DISCUSSION: Mr. Guarino asked if all school nurse positions have been filled. Dr. McQuaid responded there is still an open nurse position at Highlander Academy, but all other vacancies have been filled.

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

1. The recommendation of the Superintendent to accept, with regret, the resignation of **GARY RYERSON**, Head Custodian, Macopin School, retroactive from January 1, 2022, for the purpose of retirement.
2. The recommendation of the Superintendent to accept the resignation of **BRIANNA INFANTE**, English Teacher, Macopin School, retroactive from January 1, 2022.
3. The recommendation of the Superintendent to approve the appointment of **DEBRA MASIELLO**, English Teacher, Macopin School (PC#90.08.14.AGW), at the annual salary of \$55,700.00 (BA/1) (prorated), with health benefits, effective January 19, 2022, through June 30, 2022, per Board of Education/WMEA Agreement. (Replaced Infante) Account: 11-130-100-101-10-10-000
4. The recommendation of the Superintendent to accept the resignation of **SCARLY ELMERA**, Special Education Teacher (Autism), Marshall Hill School, effective February 15, 2022.
5. The recommendation of the Superintendent to accept the resignation of **MIGUEL DIAZ**, Courier, Districtwide, effective February 1, 2022.
6. The recommendation of the Superintendent to approve the appointment of **KYLIE KLIMEK**, School Nurse, Upper Greenwood Lake School (PC#90.06.25.AMK), at the annual salary of \$60,500.00 (BA/8) (prorated), with health benefits, effective February 1, 2022, through June 30, 2022, per Board of Education/WMEA Agreement. (Replaces Noble) Account: 11-000-213-104-10-10-645

NOTE: Pending certification.

7. The recommendation of the Superintendent to approve the appointment of **KAITLYN ALLISON**, Replacement Grade 1 Teacher, Maple Road School (PC#99.03.00.BKR), at the per diem rate of \$200.00, with health benefits, effective February 3, 2022, through June 24, 2022, per Board of Education Agreement. (Replaces Sauer) Account: 11-120-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

8. The recommendation of the Superintendent to approve the appointment of **CHERYL McCONNELL**, Special Class Aide, Macopin School (PC#60.08.S5.AWH), at the annual salary of \$23,882.00 (Step 1) (prorated), with health benefits, effective January 24, 2022, through June 30, 2022, per Board of Education/WMTAA Agreement. (Replaces Nowacki) Account: 11-209-100-106-10-10-000
9. The recommendation of the Superintendent to approve the appointment of **KATHRYN MASTERSON**, Replacement Health and Physical Education Teacher, High School (PC#99.09.00.BKE), at the per diem rate of \$200.00, with health benefits, effective January 24, 2022, through March 22, 2022, per Board of Education Agreement. (Replaces DiNetta) Account: 11-140-100-101-10-10-103

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

10. The recommendation of the Superintendent to **RESCIND** the appointment of **DEYANIRA BILLINI**, School Bus/Van Driver, Transportation (PC#25.18.T1.BEL), 4.75 hours/day, at the annual salary of \$18,245.56 (prorated), without health benefits, retroactive from December 15, 2021, through June 30, 2022, per Board of Education/WMBDA Agreement. (Replaces Noonan)
Account: 11-000-270-160-10-10-000

11. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **SUSAN NEBIKER**, Media Specialist, High School, with pay using sick days, retroactive from January 1, 2022, through January 31, 2022. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

12. The recommendation of the Superintendent to approve an **EXTENSION** to a leave of absence for **JESSICA COHEN**, Grade 1 Teacher, Paradise Knoll School, without pay, retroactive from January 3, 2022, through February 4, 2022. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

13. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (November 2021)** to a leave of absence for **MELISSA KEIL**, Grade 5 Teacher, Paradise Knoll School, with pay using sick days, retroactive from January 18, 2022, through March 24, 2022, then without pay under the Family Medical Leave Act, effective March 25, 2022, through **May 31, 2022**. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

14. The recommendation of the Superintendent to approve the appointment of **SCOTT WIENBROCK**, Replacement Grade 5 Teacher, Paradise Knoll School (PC#99.05.00.BJR), at the per diem rate of \$200.00, with health benefits, retroactive from January 18, 2022, through February 1, 2022, then at the annual salary of \$55,700.00 (BA/1) (prorated), with health benefits, effective February 2, 2022, through May 31, 2022, per board of Education Agreement. (Replaces Keil) Account: 11-120-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

15. The recommendation of the Superintendent to approve a leave of absence for **KRISTA DeHAAS**, Grade 5 Teacher, Apshawa School, with pay using sick days, retroactive from January 10, 2022, through February 25, 2022. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

16. The recommendation of the Superintendent to approve a **TEMPORARY TRANSFER OF ASSIGNMENT** for **KRISTEN SEIBERT**, from Encore Teacher, Apshawa School, to Grade 5 Teacher, Apshawa School, at the annual salary of \$63,900.00 (BA/11), retroactive from January 14, 2022, through February 25, 2022. (Replaces DeHaas) Account: 11-120-100-101-10-10-000
17. The recommendation of the Superintendent to approve a **TEMPORARY INCREASE OF ASSIGNMENT** for **MALCOLM IRELAND**, from .5 Encore Teacher, Apshawa School, to 1.0 Encore Teacher, Apshawa School, at the annual salary of \$55,700.00 (BA/1), retroactive from January 14, 2022, through February 25, 2022. (Replaces Seibert) Account: 11-230-100-101-10-10-000 (50%); 20-483-100-101-10-50-000 (50%) - CRRSA ESSER II Grant
18. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (November 2021)** to a leave of absence for **KELLY ROWLAND**, Kindergarten Teacher, Marshall Hill School, with pay using sick days, retroactive from November 1, 2021, through **February 4, 2022**, then without pay under the Family Medical Leave Act, effective **February 7, 2022**, through **May 6, 2022**. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

19. The recommendation of the Superintendent to approve an **EXTENSION** to the appointment of **KIMBERLY HEINER**, Replacement Kindergarten Teacher, Marshall Hill School (PC#99.04.00.CER), at the annual salary of \$55,700.00 (BA/1) (prorated), with health benefits, effective March 28, 2022, through May 6, 2022, per Board of Education Agreement. (Replaces Rowland) Account: 11-110-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

20. The recommendation of the Superintendent to approve a leave of absence for **CHRISTINE WALSH**, Special Class Aide, Maple Road School, with pay using sick days, effective February 8, 2022, through March 11, 2022, then without pay, effective March 14, 2022, through May 6, 2022. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

21. The recommendation of the Superintendent to approve an **EXTENSION** to a **TEMPORARY INCREASE OF ASSIGNMENT** for **RONALD SUDOL**, Building Aide, High School, from 3.5 hours per day to 4.5 hours per day, at the prorated salary of \$18,073.00 (Step 4), without health benefits, retroactive from January 3, 2022, through April 8, 2022, per Board of Education/WMESA Agreement.

22. The recommendation of the Superintendent to approve the appointment of the following additional **SNOW REMOVAL WORKERS**, to provide emergency snow removal from school vehicles, at the hourly rate of \$25.00, for the 2021-2022 school year, as established by the Board of Education - Account: 11-000-270-160-10-10-103:

XII. PERSONNEL/STUDENT AFFAIRS - Mr. Guarino, Chairperson - Continued

22. (Continued)

Employee

BRUCE LEDERMAN
KATILYN FENNING

23. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2021-2022 school year, effective January 19, 2022, through June 30, 2022:

SARAH CHIMILESKI (Teacher)
KAITLYN ALLISON (Teacher)
KATHRYN MASTERSON (Teacher)

24. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2021-2022 school year, effective January 19, 2022, through June 30, 2022:

JAMES COSTELLO (SACC)
DAMIEN INNELLA (Special Class Aide)
MICHELLE MURRAY (Special Class Aide)

25. The recommendation of the Superintendent to approve the following **EMPLOYEE RETIREMENT/SICK DAY PAYMENTS**, for payment January 31, 2022, in accordance with the provisions of the Board of Education negotiated agreement - Account: 11-000-291-290-10-13-000:

<u>Employee/Agreement</u>	<u>Days</u>	<u>Unit Rate</u>	<u>Payment</u>
<u>WMEA Agreement</u>			
RUTH BROCK	Capped	\$125.00	\$16,250.00
ALLAN EFRUS	13.5	\$125.00	\$ 1,687.50
<u>WMBDA Agreement</u>			
NICOLA WORONEKIN	Capped	\$ 35.00	\$ 3,500.00

ROLL CALL FOR ITEMS #1 THROUGH #25:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Guarino	Yes	Mrs. Romeo	Yes	Mr. Conklin	Yes
Mrs. Dwyer	Yes	Mrs. Lockwood	Yes	Mr. Stillman	Yes
Mrs. Stephenson	Absent	Mrs. O'Brien	Absent	Mrs. Van Dyk	Absent

The **MOTION PASSED.**

SPECIAL ACTION

XIII. OPERATIONS & FINANCE - Mr. Jaycen Stillman, Chairperson

Motion by Mr. Stillman, seconded by Mr. Conklin, to approve the following agenda items #1 through #3:

1. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (November 2021)**, for the following Resolution:

BE IT RESOLVED that the Board of Education, having received written notification of 2020-2021 extraordinary aid in the amount of \$906,199 that was not appropriated during 2020-2021, and pursuant to N.J.A.C. 6A:23A-13.3(d) that allows a district board of education at any time and without Commissioner approval, to appropriate unbudgeted or under-budgeted State aid for which the approval was granted by the Department in written notification to the district of the additional aid, approves the transfer of **\$464,400**, a portion of the \$906,199 difference between the amount budgeted (\$750,000) and the amount received (\$1,656,199), to the district's General Fund accounts as follows:

11-190-100-610-10-12-000	Supplies - Instruction	\$ 95,000
11-000-252-340-10-22-000	Purch. Tech Services Info Technology	\$ 25,000
11-000-266-300-10-13-000	Purch. Prof. & Tech Services	\$ 15,000
11-000-262-300-17-17-000	Purchased Technical Services	\$265,100*
11-000-262-420-01-01-400	Repair (Aphsawa School)	\$ 64,300

***NOTE: Reflects an addition to a previously approved amount of \$200,000.**

2. The recommendation of the Superintendent to accept a proposal from **EQUITY ENVIRONMENTAL ENGINEERING**, Mount Olive, New Jersey, for environmental consulting services for the design and construction of a water treatment unit at Upper Greenwood Lake School, in the amount of \$65,090.00. (Documentation provided electronically.)
3. The recommendation of the Superintendent to accept a proposal from **LEE DISTRIBUTORS, INC.**, Vernon, New Jersey, for the replacement of cafeteria tables at Aphsawa School, in the amount of \$64,282.68, per Ed-Data Bid #10430-MSRP Furniture. (Documentation provided electronically.)

ROLL CALL FOR ITEMS #1 THROUGH #3:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Stillman	Yes	Mrs. O'Brien	Absent	Mrs. Dwyer	Yes
Mr. Conklin	Yes	Mrs. Lockwood	Yes	Mr. Guarino	Yes
Mrs. Stephenson	Absent	Mrs. Romeo	Yes	Mrs. Van Dyk	Absent

The **MOTION PASSED.**

WORKSHOP/DISCUSSION

XIV. EDUCATION - Mrs. Teresa Dwyer, Chairperson

The following items were presented for anticipated action at the Budget/Ethics/Regular Meeting of January 25, 2022:

XIV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

DISCUSSION: Mrs. Romeo commented that she felt the Strategic Planning was very successful, and it was nice to see some new community members at the meetings to discuss our schools and what their thoughts were. She hopes in the future, there will be even more feedback from the community.

Mrs. Dwyer indicated that a lot of comments that came from the community were incorporated into our goals, and she thanked the community for that.

1. The recommendation of the Superintendent to approve the **FIVE-YEAR STRATEGIC PLAN GOALS:**

Goal #1: Global Learning - Academics

Goal Statement: To encourage a continuing differential approach in all academic areas.

- Continued commitment to sustained meaningful professional development.
- To support individual needs of all students.
- To enhance peer-to-peer relationships to encourage self-confidence, thirst for knowledge and self-worth.
- To increase the use of data to assess performance of students in order to address strengths and deficiencies.

Goal #2: Pride

Goal Statement: Increase a sense of unity across all schools in the District.

- To develop consistent branding across all schools (mascot, colors, etc.)
- Upgrade technology to create greater awareness of township events (sports, shows, band, etc.) (Apps, Web, social media).
- Empower individuals to impact their community through Volunteerism/Mentorships.
- Increase student interaction with alum to facilitate transition from school to community/workforce.

Goal #3: Facilities

Goal Statement: To maintain and update district facilities, fostering a safe and secure learning environment in and out of the classroom.

- Provide multi-level/use turf field for school and community use.
- Upgrade and maintain district technology opportunities.
- Provide modern, safe, secure and aesthetically pleasing facilities.
- Continue investigating modernization of buildings for future.

Goal #4: Well-being

Goal Statement: To create a positive, inclusive and connected school environment that promotes lifelong health and well-being.

WORKSHOP/DISCUSSION

XIV. EDUCATION - Mrs. Dwyer, Chairperson - Continued

1. (Continued)

Goal #4: Well-being (cont'd)

- Increase opportunities for extra-curricular activities K-12 that address student needs and interests.
 - Foster individuality to create a culture of acceptance in all schools.
 - Promote mental and physical wellness for students and staff.
 - Strengthen peer-to-peer relationships, and the school-home connection in order to build a more supportive school environment.
2. The recommendation of the Superintendent to approve an **ADDITION** to the following **GENERAL EDUCATION/SPECIAL EDUCATION DISTRICT CONSULTANTS, PHYSICIANS, HOSPITALS/MEDICAL CENTERS, CLINICS, AGENCIES** for the 2021-2022 school year:
- Therapy Travelers
3. The recommendation of the Superintendent to approve the following field trip destination to be added to the list of Board approved **FIELD TRIP LOCATIONS** for the 2021-2022 school year:
- American Dream Mall, East Rutherford, New Jersey
4. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff at the mileage rate established by the Board. (Documentation provided electronically.)

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS - Mr. Raymond Guarino, Chairperson

The following items were presented for anticipated action at the Budget/Ethics/Regular Meeting of January 25, 2022:

DISCUSSION: Mr. Guarino spoke about a change in hiring substitutes and college credits needed to substitute. He inquired as to the status of substitutes needed in the District. Dr. Anemone responded to his inquiry and explained changes on college credit requirements for substitutes. He also provided information on the status of our substitute list.

Mrs. Dwyer inquired about item #9, and asked if it will involve some type of curriculum or objective for it. Dr. Anemone responded and explained it is a student activity club and does not require a curriculum. He stated he will look into an objective for it.

1. The recommendation of the Superintendent to approve the appointment of **TBD**, Special Education Teacher (Autism), Marshall Hill School (PC#xx.xx.xx.xxx), at the annual salary of **\$TBD (XX/X)** (prorated), with health benefits, effective **TBD**, through June 30, 2022, per Board of Education/WMEA Agreement. (Replaces Elmera) Account: **TBD**

XV. PERSONNEL/STUDENT AFFAIRS, Mr. Guarino, Chairperson - Continued

- 2. The recommendation of the Superintendent to approve the appointment of **JOSEFINA RIOS**, Spanish Teacher, Macopin/High School (PC#xx.xx.xx.xxx), at the annual salary of \$57,100.00 (BA/3) (prorated), with health benefits, effective January 26, 2022, through June 30, 2022, per Board of Education/WMEA Agreement. (Replaces Brown) Account: 11-140-100-101-10-10-000

NOTE: Pending completion of fifty (50) hours of pre-professional experience (CE EPP).

- 3. The recommendation of the Superintendent to approve the appointment of **DANIEL NOVAK**, Director of Education, Districtwide, as the **BRIDGE YEAR LIAISON**, for the 2022-2023 school year, at no cost to the District.
- 4. The recommendation of the Superintendent to approve the appointment of **RONALD ROWE**, Lead Teacher, **SUMMER READING and LITERACY PROGRAM**, to coordinate program development, implementation and reporting, at a total cost not to exceed \$10,797.00, per Board of Education/WMEA Agreement - Account: 20-487-100-101-10-50-103 - ARP ESSER III Grant

NOTE: Funded through ARP ESSER III Grant.

- 5. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2021-2022 school year, effective January 26, 2022, through June 30, 2022:

Names will be added prior to the Regular meeting.

- 6. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2021-2022 school year, effective January 26, 2022, through June 30, 2022:

Names will be added prior to the Regular meeting.

- 7. The recommendation of the Superintendent to approve the following **APSHAWA ELEMENTARY AFTER SCHOOL STUDENT ACTIVITY CLUB, ADVISOR and HOURS** for the 2021-2022 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
SARAH WARREN	STEM	10	\$360.00

NOTE: Funded by the PTA.

- 8. The recommendation of the Superintendent to approve the following **UPPER GREENWOOD LAKE ELEMENTARY AFTER SCHOOL STUDENT ACTIVITY CLUBS, ADVISORS and HOURS** for the 2021-2022 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 20-490-100-101-10-50-103 - ARP ESSER III Grant:

WORKSHOP/DISCUSSION

XV. PERSONNEL/STUDENT AFFAIRS, Mr. Guarino, Chairperson - Continued

8. (Continued)

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
TINA PASQUINO	Tiny Tutoring	10	\$360.00
SAMANTHA PATIRO	Tiny Tutoring	10	\$360.00
HOLLIE MILLER	Math Matters Tutoring	11.25	\$405.00
DANIEL POLLARD	Math Matters Tutoring	11.25	\$405.00
KRISTA YUHAS	Math Matters Tutoring	11.25	\$405.00

NOTE: Funded through the ARP ESSER III Grant.

9. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY CLUB and ADVISOR** for the 2021-2022 school year, at no cost to the District:

<u>Advisor</u>	<u>Position</u>
CHERYL BOTSOLAS	Women's Studies

NOTE: Position will be as a volunteer.

10. The recommendation of the Superintendent to approve the following **COLLEGE STUDENT** for the purpose of field experience, for the 2021-2022 school year, at no cost to the District:

<u>Student</u>	<u>College</u>	<u>Course</u>	<u>Timeframe</u>
CATHERINE PINTO*	Ramapo College	Social Work	400 Hours

*Pending fingerprint clearance.

WORKSHOP/DISCUSSION

XVI. OPERATIONS & FINANCE, Mr. Jaycen Stillman, Chairperson

The following items were presented for anticipated action at the Budget/Regular Meeting of January 25, 2022:

1. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Board Office Staff, at the mileage rate established by the Board. (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the **PAYROLL** of December 15, 2021, December 31, 2021, and January 14, 2022, in the amount of \$TBD. (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **January 25, 2022**, in the amount of \$TBD. (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **January 25, 2022**:

XVI. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

4. (Continued)

BE IT RESOLVED, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2021-2022** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$**TBD**.

5. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **January 25, 2022** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$**TBD** as of November 30, 2021; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

6. The recommendation of the Superintendent to approve the following Resolution:

RESOLVED, that the Board certify as of November 30, 2021, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

7. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, the Agenda file of **January 25, 2022** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

WHEREAS, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$**TBD** as of December 31, 2021; therefore

BE IT RESOLVED, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

8. The recommendation of the Superintendent to approve the following Resolution:

WORKSHOP/DISCUSSION

XVI. OPERATIONS & FINANCE - Mr. Stillman, Chairperson - Continued

8. (Continued)

RESOLVED, that the Board certify as of December 31, 2021, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

WORKSHOP/DISCUSSION

XVII. POLICY - Mrs. Courtney Stephenson, Chairperson

The following items were presented for anticipated action at the Budget/Ethics/Regular Meeting of January 25, 2022:

DISCUSSION: Mrs. Romeo stated she was unable to look at the policies due to the website being down, but the Board will review the policies before the next meeting.

1. The recommendation of the Superintendent to approve the second reading of a **new POLICY** entitled, "School Employee Vaccination Requirements." (Code 1648.13) (Documentation provided electronically.)
2. The recommendation of the Superintendent to approve the second reading of a **new POLICY** entitled, "Safety Plan For Healthcare Settings in School Buildings - COVID-19." (Code 1648.14) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the second reading of a **new POLICY** entitled, "Emergency Virtual or Remote Instruction Program." (Code 2425) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Sexual Harassment of Students." (Code 5751) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the second reading of a **revised REGULATION** entitled, "Sexual Harassment of Students." (Code 5751) (Documentation provided electronically.)

XVIII. OLD BUSINESS

Motion by Mr. Guarino, seconded by Mrs. Romeo, to close Old Business.

VOICE VOTE:

All in Favor.

MOTION PASSED.

XIX. NEW BUSINESS

Mr. Guarino inquired about the website and asked for an update on why it was down for a couple of days. Dr. Anemone explained there was a fire at Intrado, our website hosting company, at their center in Nebraska. The fire affected fiber lines and data lines, which caused our website to go down. Dr. Anemone asked Mr. Robert Winston, Technology Supervisor, to provide some additional information. Mr. Winston explained that Dr. Anemone was correct, and that the fire took out some of their inbound and outbound fiber lines. They were able to re-route the traffic and replace the fiber, and the website was up and running as of 7:00 a.m. this morning.

Motion by Mrs. Romeo, seconded by Mrs. Lockwood, to close New Business.

VOICE VOTE: All in Favor. MOTION PASSED.

Motion by Mr. Guarino, seconded by Mr. Conklin, to approve the following Resolution:

WHEREAS, The New Jersey School Boards Association has declared January 2022 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The West Milford Board of Education is one of more than 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The West Milford Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the West Milford Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2022 as **SCHOOL BOARD RECOGNITION MONTH**; and be it further

XIX. NEW BUSINESS - Continued

RESOLVED, That the West Milford Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

VOICE VOTE: All in Favor. MOTION PASSED.

XX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public having a legitimate interest in the actions of the Board for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the West Milford Public School District. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to sign the register provided and give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mr. Guarino, seconded by Mr. Stillman, to close Public Comment.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. EXECUTIVE SESSION

At 7:24 p.m., Mrs. Lockwood made a motion, seconded by Mr. Guarino, to go into Executive Session for the purpose of discussing personnel appointments, resignations, current litigation matters, special education matters, negotiations, HIBs, and matters of attorney/client privilege, and action will be taken.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

VOICE VOTE: All in Favor. MOTION PASSED.

XXI. EXECUTIVE SESSION - Continued

The Board returned to the public meeting at 8:09 p.m.

ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:

TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE	TRUSTEE	ATTENDANCE
Mrs. Romeo	Present	Mrs. Dwyer	Present	Mr. Conklin	Present
Mrs. Lockwood	Present	Mr. Stillman	Present	Mrs. O'Brien	Absent
Mrs. Stephenson	Absent	Mr. Guarino	Present	Mrs. Van Dyk	Absent

SPECIAL ACTION

XI. EDUCATION - Mrs. Teresa Dwyer, Chairperson

Motion by Mrs. Romeo, seconded by Mr. Conklin, to approve the following agenda item #2:

2. The recommendation of the Superintendent to approve the following Resolution:

WHEREAS, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **January 18, 2022**; therefore,

BE IT RESOLVED, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigation(s):

<u>Incident Report Number</u>	<u>Board Determination</u>
2022/E-2	Substantiated
2022/H-3	Substantiated
2022/M-7	Substantiated

ROLL CALL FOR ITEM #2:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mrs. Lockwood	Yes	Mrs. Romeo	Yes
Mrs. Stephenson	Absent	Mrs. O'Brien	Absent	Mr. Conklin	Yes
Mr. Guarino	Yes	Mr. Stillman	Yes	Mrs. Van Dyk	Absent

The **MOTION PASSED**.

XXII. ADJOURNMENT

Motion by Mr. Guarino, seconded by Mr. Conklin, to adjourn the meeting at 8:10 p.m.

VOICE VOTE:

All in Favor.

MOTION PASSED.

Respectfully submitted,

Barbara Francisco
Board Secretary